ELLESBOROUGH PARISH COUNCIL

 Clerk: Mr John McKeown, Windward, North Lee Lane, Terrick, Aylesbury HP22 5YB Telephone: 07880 732574. E-mail: clerk@ellesborough.org.uk

**To: Members of the council**

**You are summoned to attend the Annual General Meeting as described below: -**

**Members of the public are invited to attend**

**There will be a 15-minute open forum at the beginning of the meeting when the parishioners of Ellesborough are invited to address the Council. Each individual will be limited to speak for no more than three minutes as per the standing orders as amended 29th October 2022**.

**AGENDA FOR A MEETING OF ELLESBOROUGH PARISH COUNCIL TO BE HELD ON MONDAY 15th May 2023 AT 7.30 PM (Issued 9th May 2023)**

**Please note this meeting will be held in Ellesborough Parish Hall**

**Item 3.1 Chairman.** To elect the Chairman of the Council for the coming year.

**Item 3.2** **Chairman's Declaration of Acceptance of Office.** To receive the

Chairman's Declaration of Acceptance of Office.

**Item 3.3 Vice Chairman.** To elect the Vice-Chairman of the Council for the coming year.

**Item 3.4 Vice-Chairman's Declaration of Acceptance of Office.** To receive the Vice-Chairman's Declaration of Acceptance of Office.

**Item 3.5 Appointments.** To assign Councillor’s responsibilities:

1. Planning Comment Co-ordinator.
2. Recreational Facilities (Playground, playing field and allotments).
3. Transport and Road Safety.
4. Village Hall Management Committee.
5. Footpaths and Rights of Way and Dunsmore
6. HS2 Co-ordinator

**Item 3.6 Councillor's Declarations of Acceptance of Office.** To receive the Councillors Declarations of Acceptance of Office.

**Item 3.7** **Apologies**. To receive and accept apologies for absence.

**Item 3.8 Open forum**. For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.9 Declarations of Interest**. For Councillors to declare any personal or prejudicial interests for items on the agenda and to submit their Declarations.

**Item 3.10 Minutes**. To approve and sign the minutes of the Parish Council Meeting of Ellesborough Parish Council held on 20 March 2023.

**Item 3.11 Road Safety Issues.** To discuss road safety matters, the latest information re the application for funding of new Speed Indicator Signs, and any other news

**Item 3.11.1 Coombe Hill Car Park**

**Item 3.11.2 Bus stop hardstanding** A4010 junction with North Lee Lane

**Item 3.11.3 North Lee Lane –** latest

**Item 3.11.4 Ellesborough Road closures**

**Item 3.12** **Recreational Facilities.** To discuss any issues on the recreational facilities, and the allotments, car park sign, and playground inspection.

**Item 3.12.1 Pedestrian Gate for Playing Field–** quotes for new gate

**Item 3.12.2 Website content** for Russell Arms

**Item 3.12.3 Allotment Green Waste Area**

 **Item 3.13 Finance**. To approve payments, check bank balances and approve the accounts. Payments made since last meeting:

800330 £228.00 Rex Norris plying field hedge cutting

800331 £781.25 December to February 2023 Grass cutting and bins

800332 £126.00 Bluepepper – correx Coronation signs

800333 £132.56 BALC annual subscription

800334 £450.00 Coronation Band payment

800335 £509.07 Grass cutting April 2023

**Item 3.13.1 Annual AGAR signatures**

**Item 3.14 Planning.** To discuss any outstanding planning issues

**Item 3.15 Affordable Housing.** To discuss the latest position on the affordable housing project

**Item 3.16 Clerk’s Report and Correspondence, Circulars and Consultation Documents.** For the Clerk to report any outstanding issues, late correspondence, circulars, and consultation correspondence.

**Item 3.16.1 Parish husbandry update on quotes for the next five-year contract**

**Item 3.17 Dunsmore**. To discuss any outstanding issues

**Item 3**.**17.1 Footpaths and Rights of Way** -Footpath sign and new quote – permissive path

**Item 3**.**17.2 Church Gates** Request and quotes follow up

**Item 3.18 HS2.** To discuss the latest information from HS2.

**Item 3.19 Fields in Trust.** To discuss how we should proceed with Fields in Trust for the playing field, the playground, and the Parish Hall.

**Item 3.20 Matters of Report.** For Councillors to report any additional issues. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.20.1 Bugler**

**Item 3.21 Coronation Celebrations -**update

**Item 3.22 Next Meeting.** The next meeting will be the Annual Parish Meeting on Thursday 25th May 2023 also in Ellesborough Parish Hall.

09/05/2023

 John McKeown Clerk to Ellesborough Parish Council